

# CONSOLIDATED BUDGET

*For the 2019-2020 fiscal year*

## *Executive Summary*

I am pleased to present the consolidated budget for the California State University, Dominguez Hills Foundation (*herein* "Foundation") covering the 2019-20 fiscal year, beginning July 1, 2019. In preparing this document, there are several changes from previous budgets that I would like to highlight, including changes that are expected to impact Foundation revenue and expenditures for the upcoming fiscal year.

Those changes include:

### *Administration*

- In the current fiscal year, we opened a short-term investment account to earn interest on operating capital. We anticipate additional revenue of \$90,000 in the upcoming fiscal year as a result of this change.
- In the upcoming months, we anticipate the hiring of a permanent Executive Director, a Chief Financial Officer (August 2019), IT Director (June 2019), Accounting Manager (October 2019), and an Accountant (June 2019). Salary and benefits for each of these positions have been incorporated into this budget.
- With exception to the short-term interest income and salary and benefits changes as noted above, we anticipate all other income and expenditures in administration to remain static year over year.

### *Commercial Services*

- The President's House was sold in the current fiscal year, resulting in a one-time gain of approximately \$520,000. This budget excludes any further activity resulting from the Foundation's management of this property.
- Pursuant to a request from the University, ancillary parking revenue from Dignity Health Sports Complex will no longer be received by Foundation. Accordingly, no budgeted revenue or expenditure is attributed for next fiscal year.
- The Garden View Geraniums program was discontinued as of the 2017/18 fiscal year. No ongoing budgeted revenue or expenditure is attributed to this activity.
- The 2019/20 fiscal year is the final year we anticipate revenue from the Los Angeles Chargers' use of the Dignity Health Sports Complex. We are actively researching additional sources to offset the loss of this revenue in future fiscal years.

### *Dining Services*

- For the upcoming fiscal year, Dining Services has been separated into Tenant, Central Kitchen, and Internal Dining Services. This is a presentation change from prior budgets and has been adopted to better structure profit centers and to more clearly define cost pools.

#### *Dining Services – Tenant*

- Tenant Dining, which include current tenants housed at the Loker Student Union, capture both revenue, direct expense, and overhead attributable directly to the department.
- Current tenants include Taco Bell, Subway, Panda Express, and Green Olive. While additional tenancies may occur in the upcoming fiscal year, we are unable to accurately estimate additional revenue at this time.

#### *Dining Services – Central Kitchen*

- There are four departments included within Central Kitchen, including University Catering, Toro Fresh, DH Sports Lounge, and the 1910 Restaurant. For each of these venues, revenue and cost of sales is attributed to the department.
- To capture remaining fixed and variable costs, a Central Kitchen department has been created. This will allow Dining Services to better identify and manage its costs going forward, increasing transparency of the department.

#### *Dining Services – Internal*

- Campus Vending, Grab N Go I and II, Union Grind, Green Mountain Coffee, and CAMS are all incorporated into Internal for the upcoming fiscal year. Revenue, direct expense, and overhead are attributed directly to the department.

#### *Grants and Contracts*

- The budgeted amount of Grants and Contract is an estimate based on historical activity. This amount could vary based on several factors largely out of the Foundation's control. Given the nature of this activity and that revenues are matched to expenditures, the variance will have no impact on the Foundation's budget for the upcoming fiscal year.

We sincerely appreciate the ongoing support of the Foundation and look forward to another great year supporting California State University, Dominguez Hills.

Thank you,

Jerome Groomes, Interim Executive Director  
CSUDH | Foundation

## Management Discussion and Analysis

### I. Overview

The 2019/20 fiscal year operating budget for the California State University, Dominguez Hills Foundation (herein the “Current Budget”) anticipates projected operating revenue of \$16,782,000 and expenditures totaling \$16,516,000. Management forecasts a projected budget surplus of approximately \$265,000 for the 2019/20 fiscal year. Moreover, the anticipated operating revenue for 2019/20 trails the prior projected operating revenue budget by approximately 5.70% or \$412,000; the budget expenditures represent an increase from the prior budget of approximately \$103,000<sup>1</sup>.

The primary catalyst for the projected decrease in operating revenues relates to the University’s directive that parking revenues related to the Dignity Health Sports Complex would revert to University Parking Services in future years pursuant to Title V compliance. That directive is subject to ongoing discussion between the Foundation and the University.

Projected expenditures in the 2019/20 fiscal year remain largely static as compared to the 2018/19 fiscal year budget. The approximate \$103,000 increase is attributable across departments and functions and is not specifically driven by any particular activity. Some expenditures vary considerably from the prior period and are specifically identified in the sub-sections that follow.

### II. Administration

Administrative revenues are expected to increase by approximately \$75,000 in the Current Budget over the prior year budget, primarily attributed to management’s decision to invest operating capital into short-term, liquid investments. By investing approximately \$3.8 million of operating cash into short-term investments, the Foundation has created an additional source of revenue to offset operational expenditures.

Below is a schedule outlining the estimated cost of service and the current allocations to our auxiliary clients, which represents Administrative Service Fee revenue to the Foundation:

	<b>2018/19</b>		
	<u>Est. Cost of</u>	<u>Allocation of</u>	
	<u>Service</u>	<u>Cost</u>	<u>Difference</u>
ASI	\$ 70,000	\$ 25,000	\$ 45,000
Philanthropic Foundation	270,000	95,000	175,000
Loker Student Union	260,000	90,000	170,000
Post-Award	1,300,000	450,000	850,000
<b>Total</b>	<b>\$ 1,900,000</b>	<b>\$ 660,000</b>	<b>\$ 1,240,000</b>

*Schedule 2.1 Allocation to Auxiliaries*

<sup>1</sup> Removing the budgeted amounts for Grants and Contracts, projected operating revenue in 2019/20 (\$6,781,716) trails the 2018/19 projection (\$7,193,721) by \$412,005 or 5.70%. Similarly, projected expenditures in 2019/20 (\$6,516,497) exceed the 2018/19 projected expenditures (\$6,413,236) by \$103,261 or 1.60%.

The Foundation currently provides accounting and administrative services to ASI, the California State University Dominguez Hills Philanthropic Foundation, the Loker Student Union, and Post-Award Grants and Contracts. Currently, the cost of service exceeds the allocation of cost by approximately \$1.24M across all of the auxiliary clients. In the coming fiscal year, the Foundation’s leadership team will seek to confer with our auxiliary clients to determine ways to reduce this gap between the cost of service and the revenue generated from the service.

Management has made it a priority to fill out key roles within the Foundation, some of which have been vacant for the entirety of the 2018/19 fiscal year. Those positions include a permanent Executive Director, Chief Financial Officer, Information Technology Director, Accounting Manager, and staff accountant. Some of these positions are set to be filled following the start of the 2019/20 fiscal year and are staggered according to the priority in which management intends to occupy the position. This budget anticipates the hiring of the Information Technology Director and Accountant on or before the start of the fiscal year; a Chief Financial Officer in August 2019; and an Accounting Manager in September 2019.

In March 2019, management hired an accounting and consulting firm to assist the Foundation with its internal accounting and external accounting function serving auxiliaries within the University. Management expects the consulting firm to continue work in earnest until the hiring of the chief financial officer, which is expected to occur in August 2019. Following the hiring of the chief financial officer, management expects the consulting firm to continue to serve in a support role through the end of the 2019 calendar year. For the Current Budget, management projects consulting fees in an amount of \$280,000, reflecting two months of service at \$70,000 per month and four additional months at \$35,000.

The following schedule outlines the Foundation’s EO1000 Allocation from the University for services rendered in the 2017/18 fiscal year and 2018/19 fiscal year. Comparing year to year, the Foundation’s allocation increased 40.9% in 2018/19 over the prior year:

	2018/19			2017/18			Annual Δ	
	Foundation	Total	% of Total	Foundation	Total	% of Total	\$	%
University Police	\$ 57,109	\$ 837,291	6.8%	\$ 42,800	\$ 890,907	4.8%	\$ 14,309	33.4%
Risk Management	4,643	199,648	2.3%	3,882	286,599	1.4%	761	19.6%
Computing Services/Help Desk	52,178	243,301	21.4%	7,004	48,598	14.4%	45,174	645.0%
IT Maintenance Contract	29,754	128,873	23.1%	9,727	72,079	13.5%	20,027	205.9%
Utility Chargeback	135,469	389,991	34.7%	134,670	379,692	35.5%	799	0.6%
Other Items	-	991,313	-	-	1,032,533	-	-	0.0%
<b>Total</b>	<b>\$ 279,153</b>	<b>\$ 2,790,417</b>	<b>10.0%</b>	<b>\$ 198,083</b>	<b>\$ 2,710,408</b>	<b>7.3%</b>	<b>\$ 81,070</b>	<b>40.9%</b>

Schedule 2.2 EO1000 Allocation to University

The primary catalyst for the increase year over year is for IT Help Desk and the IT Maintenance Contract, which saw a combined increase of approximately \$65,000 in the 2018/19 fiscal year. The IT Help Desk reimbursement amount is calculated based on the full-time equivalent employee count, while the maintenance contract and computing services components are calculated based on the count of phone and data lines dedicated to the Foundation and other auxiliaries across the University. With the hiring of an Information Technology Director, management will look to reduce the necessity for ongoing Help Desk support through the University and conduct a comprehensive review of its current data and phone lines to identify any redundancy. In addition, the Chief Financial Officer will be tasked to work with the

University to identify additional ways to reduce the overhead cost to the Foundation in the coming fiscal year.

III. Commercial Services

In the Current Budget, the Foundation anticipates ongoing operating revenue generation totaling \$2,249,916 from the following activities:

	<b>FY 2018/19 Budget Revenue</b>
CSUDH Campus Bookstore	\$ 546,000
Foundation LiveScan service	111,000
Wells Fargo bank lease	14,016
CSUDH Infant Toddler Center	140,000
Commercial filming operations	80,000
Dignity Health Sports Complex lease	1,100,000
Cell Tower leases	165,000
Just Pushing Dirt contract	18,000
Warehouse sublease	75,900
	<b>\$ 2,249,916</b>

As previously discussed, the Foundation anticipates the loss of parking revenue related to the Dignity Health Sports Complex. Based on discussions with the University, Title V requires ancillary parking revenue be directed to the University; in this case, the proposal is for Campus Parking Services to inherit the revenues associated with parking. The Foundation is currently reviewing its contract and agreement with the University and AEG to determine whether additional discussions should ensue regarding this issue.

In the 2018/19 fiscal year, the Foundation received proceeds from the sale of the President’s House in the amount of \$519,000. This is a non-recurring revenue, no additional revenue or expense is anticipated related to the President’s House in this Current Budget.

Under Commercial Services, there are two tenant/landlord arrangements generating revenue for the Foundation: the CSUDH Campus Bookstore and the Wells Fargo Bank lease. The Bookstore lease provides for a percentage of revenue rental income to the Foundation; the Wells Fargo Bank lease is a flat monthly rent paid to the Foundation. In turn, the Foundation pays Loker Student Union a monthly rent for use of their facilities in the occupied bookstore and bank spaces, respectively.

2019/20 is the final year of anticipated revenue related to the Los Angeles Chargers’ lease of the Dignity Health Sports Complex, as they intend to occupy a permanent facility currently under construction in Inglewood, California. The resultant loss of this revenue will impact the Foundation in the next fiscal year; management is working to identify additional sources of revenue and other changes to operations that will allow it to capably serve the University in the 2020/21 fiscal year and beyond.

Across all Commercial Services activities, the Foundation anticipates expenditures totaling \$426,963 in the Current Budget and net revenues to the Foundation in the amount of \$1,822,953.

#### IV. Dining – Tenant

The Foundation's current tenants providing dining options for students at the Loker Student Union include Taco Bell, Subway, and Panda Express. The fourth tenant, Green Olive, has a space built out and will be occupying it following the health inspector's review of the property. While management continues to seek out additional tenants to occupy space within Loker Student Union, the Current Budget does not include any other revenue sources for the 2019/20 fiscal year.

Each of these tenant leases provides for a percentage of revenue rent amount paid to the Foundation. The Foundation, in turn, pays a percentage of rent to the Loker Student Union for the tenant's occupied space. In the Current Budget, management anticipates operating revenue of \$227,800 in the 2019/20 fiscal year from tenant dining. Against budget expenditures of \$85,560, resulting in net revenues to the Foundation in the amount of \$142,240.

#### V. Dining – Central Kitchen

A significant presentation change has been adopted for the Current Budget related to four dining operations that are supported by a central kitchen on campus. Those four dining operations include: Campus Catering, Toro Fresh, DH Sports Lounge, and the 1910 Restaurant at the Loker Student Union. In recent years, the Foundation has sought to allocate all shared central kitchen costs to each of these four central dining operations, which has limited the value of the individual financials for each of these departments and created concern as to the appropriateness of the individual allocation.

The Current Budget creates a fifth department, Central Kitchen, to which all direct and overhead costs will be attributed related to the function of the kitchen itself going forward. Should a concern or need arise to determine the profitability of a particular operation, Central Kitchen costs can be easily allocated based on a variety of metrics (i.e. sales, square footage). Actual cost of sales will continue to be allocated to each of the dining operations.

For the Current Budget, management anticipates operating revenues from Central Kitchen dining totaling \$1,419,000 and total cost of sales of \$498,810, providing a margin of approximately 65% on sales. Central Kitchen expenditures for the Current Budget total \$1,198,000 and reflect the costs of operating a central kitchen that services each of the four "storefront" operations. Management anticipates a deficit on this operation of \$(277,810) in the Current Budget.

The largest expenditure incurred by Central Kitchen is salaries and wages, which Management anticipates to be \$741,000 based on current employee census data. The combined wages and benefits expenditure, including payroll taxes, is \$967,000 for the Current Budget. Management will continue to work with Campus Dining to minimize overhead, reduce redundancy and increase efficiency in an effort to close the gap on the anticipated Central Kitchen deficit in the coming fiscal year.

#### VI. Dining – Internal

The third group of dining services include stand-alone internal operations including campus vending, Grab N Go (I and II), the CAMS program, Union Grind Coffee, and Green Mountain coffee. Management anticipates operating revenue from these operations totaling \$1,082,000 against expenditures of \$895,162 in the Current Budget, resulting in net operating revenue to the Foundation of \$186,839.

The largest change in the Internal Dining budget as compared to the 2018/19 fiscal year budget is the additional hours of operation for Green Mountain coffee to service approximately 400 CSUDH employees whose offices were relocated to the library over the past several months. While the current location has had historically low foot traffic, management believes the increased employee headcount at the library could drive additional sales to this location. Projected revenue for Green Mountain in the 2018/19 fiscal year is \$165,000; management budgets \$222,000 in operating revenue for this location in the Current Budget, an increase of \$57,000 or 35% over the prior year. Considering in 2018/19 the location was only open during school days and that the CSUDH employee headcount only recently increased by approximately 400 at the library, management believes the operating revenue reflected in the Current Budget is conservative.

The largest expenditure for internal dining is salary and wages, budgeted at \$351,000 in the Current Budget based on current employee census data. The combined wages and benefits, including payroll taxes, is \$415,452 for the Current Budget.

VII. Grants and Contracts

The Current Budget for Grants and Contracts reflects expected Grants and Contracts revenue of \$10,000,000 to offset matching expenditures of \$10,000,000 during the fiscal year. These expenditures are pre-authorized program-related costs that are incurred by the recipients of grants and contracts during the year. Historically, California State University, Dominguez Hills saw Grants and Contracts activity of \$14,825,532 in the 2017/18 fiscal year and projects \$11,512,281 in the 2018/19 fiscal year.

A component of Grants and Contracts affecting the Foundation is the Indirect Cost Distribution Policy ("IDC") which continues to operate on an agreement dated June 2010 between the University and the Foundation. Indirect costs are real costs reimbursed for expense incurred in conducting externally sponsored programs. They include costs to operate and maintain facilities, equipment, and to administer departments and sponsored programs.

The current IDC policy requires that the Foundation recover "all its costs associated with grants and contracts administration, capped at \$746,882". Additionally, \$86,000 is distributed to the Office of Research to cover "Pre-Award" administration costs. Following these reimbursements, all IDC beyond amounts distributed to the Foundation and to Pre-Award are distributed to the academic deans on a pro-rated basis. A schedule outlining a hypothetical distribution is shown below:

<i>Hypothetical</i> Annual Indirect Cost Distribution ("IDC")		\$ 900,000
<u>Allocations:</u>		
CSUDH Foundation	746,882	
CSUDH Office of Research ("Pre-Award")	86,000	\$ 832,882
Remaining IDC		\$ 67,118
Allocation to principal investigator	22,373	
Allocation to department(s)	22,373	
Allocation to academic dean(s)	22,373	\$ 67,118
<b>Remaining IDC</b>		<b>\$ -</b>

Schedule 7.1 IDC Allocation



Below is a schedule outlining the historic allocable costs of post award administration incurred by the Foundation and the costs recovered through IDC. In the three prior fiscal years, the Foundation’s costs have exceeded the cost recovery by \$83,700, on average:

	Post Award FY 2016-17	Post Award FY 2017-18	Post Award FY 2018-19
Personnel Costs	\$ 296,472	\$ 305,367	\$ 314,528
Administrative Costs	\$ 203,250	\$ 203,250	\$ 203,250
Total Allocable Costs	\$ 499,722	\$ 508,617	\$ 517,778
Total Cost Recovery	\$ 425,000	\$ 425,000	\$ 425,000
<b>Foundation Contribution</b>	<b>\$ 74,722</b>	<b>\$ 83,617</b>	<b>\$ 92,778</b>

*Schedule 7.2 IDC Cost v. Recovery*

In the upcoming fiscal year, management will work with administrators to determine an allocation strategy that benefits both the Foundation and the University.

VIII. Reserve and Distribution

In the Current Budget, management and the Board of Directors have contemplated the establishment of an operating cash reserve which would hedge the Foundation against any short-term loss of cash flow to fund its operating expenditures. The Foundation currently maintains a healthy investment reserve, with funds set aside for capital improvements and investments on-campus. This new operating cash reserve would serve to provide the necessary liquidity to the Foundation should unforeseen circumstances arise which might impact its operational health.

In the Current Budget, management intends to direct \$135,000 towards the establishment of an operating cash reserve. In the event of additional surplus, management intends to allocate the additional funds toward the cash reserve as well. In addition to the establishment of an operating cash reserve, management intends to make a University Support distribution of \$100,000 in the first quarter of the fiscal year and an additional distribution of \$30,000 towards the President’s scholarship initiative, likely executed during the third quarter of the fiscal year.

IX. Capital Expenditures

As of publishing, the Foundation is aware of several initiatives on-campus for which a capital infusion may be requested or required for by the Foundation in the coming fiscal year. Capital expenditures would require Board approval and be subject to the Foundation’s ability to utilize long-term investment funds for those requests.

*Starbucks*

The University has requested that the Foundation look to add a Starbucks facility on the California State University, Dominguez Hills campus. The only occupiable space currently resides in the Library on-campus, which is operating under the banner of Green Mountain Coffee Company as previously discussed. The Current Budget anticipates the Green Mountain Coffee Company store to operate on 281 calendar days in the 2019/20 fiscal year, earning revenue of \$222,000. Should the store be converted to a *Proudly*

*Serving* Starbucks branded store, the Foundation anticipates an increase in sales to \$266,500 in 2019/20. The cost to improve the current store to a *Proudly Serving* Starbucks branded store would be \$125,000.

A proposal has been put forth to the Board of Directors for approval before the end of the 2018/19 fiscal year.

#### *Campus Dining / Loker Student Union*

The University and the Foundation are engaged in discussions related to resident dining for approximately 500 students slated to occupy an on-campus dormitory in Fall 2020. The University will not have the equipment or space to provide dining services directly within the dormitory, which is currently under construction. Alternatives are currently being considered to fulfill this need, and likely include costs in which the Foundation will be asked to contribute. This decision on Campus Dining will likely occur in the first quarter of the 2019/20 fiscal year.

#### *Warehouse*

The Foundation is currently examining a proposal to retro-fit and modify an existing warehouse structure to house campus laboratory equipment. The current structure is not within the code standard to house such equipment. While the cost of this retro-fit and an analysis of whether to build a new structure are currently underway, the Foundation is aware that a request for investment from the University may be made as early as the first quarter of the 2019/20 fiscal year.

# Consolidated Summary



**CALIFORNIA STATE UNIVERSITY, DOMINGUEZ HILLS FOUNDATION**  
**2019/20 FISCAL YEAR BUDGET**  
**BUDGET SUMMARY**

	ADMINISTRATION	COMMERCIAL ENTERPRISES	<i>Dining - Tenant</i>	<i>Dining - Central Kitchen</i>	<i>Dining - Internal</i>	DINING SERVICES [TOTAL]	GRANTS AND CONTRACTS <sup>1</sup>	FOUNDATION TOTAL
<b>2017/18 Budget</b>								
Revenue	1,961,200	2,565,919	216,870	1,507,910	1,146,800	2,871,580	-	7,398,699
Expenditures	2,951,143	700,649	88,437	1,511,251	908,630	2,508,319	-	6,160,111
Net Revenue (Expenditure)	\$ (989,943)	\$ 1,865,270	\$ 128,433	\$ (3,341)	\$ 238,170	\$ 363,261	\$ -	\$ 1,238,588
<b>2017/18 Actual</b>								
Revenue	1,747,937	2,487,271	202,195	1,411,825	1,136,563	2,750,583	14,825,232	21,811,022
Expenditures	1,635,749	1,243,655	181,314	1,612,797	963,713	2,757,824	14,825,232	20,462,460
Net Revenue (Expenditure)	\$ 112,187	\$ 1,243,616	\$ 20,881	\$ (200,972)	\$ 172,850	\$ (7,241)	\$ -	\$ 1,348,563
<b>2018/19 Budget</b>								
Revenue	1,728,882	2,470,106	358,383	1,574,600	1,061,750	2,994,733	14,500,000	21,693,721
Expenditures	3,049,420	686,247	281,205	1,565,489	830,875	2,677,569	14,500,000	20,913,236
Net Revenue (Expenditure)	\$ (1,320,538)	\$ 1,783,859	\$ 77,178	\$ 9,111	\$ 230,875	\$ 317,164	\$ -	\$ 780,485
<b>2018/19 Projection (through June 30, 2019)</b>								
Revenue	1,529,940	2,775,677	111,916	1,577,609	1,067,784	2,757,308	11,512,281	18,575,207
Expenditures	2,799,374	505,624	106,311	1,959,677	983,824	3,049,812	11,512,281	17,867,091
Net Revenue (Expenditure)	\$ (1,269,433)	\$ 2,270,053	\$ 5,605	\$ (382,068)	\$ 83,960	\$ (292,504)	\$ -	\$ 708,116
<b>2019/20 Budget</b>								
Revenue	1,803,000	2,249,916	227,800	1,419,000	1,082,000	2,728,800	10,000,000	16,781,716
Expenditures	3,412,002	426,963	85,560	1,696,810	895,162	2,677,532	10,000,000	16,516,497
Net Revenue (Expenditure), before Distributions	\$ (1,609,002)	\$ 1,822,953	\$ 142,240	\$ (277,810)	\$ 186,839	\$ 51,269	\$ -	\$ 265,219

RESERVE AND DISTRIBUTIONS

1) University Support Distribution	100,000
2) President's Scholarship Distribution	30,000
3) Fund Foundaton Reserve	135,000
	265,000

<sup>1</sup>: The budget for grants and contracts is an estimate based on historical activity. This amount could vary depending on several factors.

# Administration Summary



**CALIFORNIA STATE UNIVERSITY, DOMINGUEZ HILLS FOUNDATION**  
**2019/20 FISCAL YEAR BUDGET**  
**ADMINISTRATION SUMMARY**

	<u>FY 18 Budget</u>	<u>FY 18 Actual</u>	<u>FY 19 Budget</u>	<u>FY 19 Actual</u>	<u>FY 20 Budget</u>				
	TOTAL	TOTAL	TOTAL	TOTAL	Central Office 1101	Exec. Director 1104	OPEB 1106	Post-Award 1107	TOTAL
<b>Revenues</b>									
<u>6001 IDC - Federal</u>	725,000	714,859	726,676	569,063	-	-	-	690,000	690,000
<u>6002 IDC - State</u>	100,000	22,952	37,929	11,383	-	-	-	15,000	15,000
<u>6003 IDC - For Profit Orgs</u>	25,000	867	1,200	10,442	-	-	-	13,000	13,000
<u>6004 IDC - Tax Exempt</u>	-	65,334	67,077	16,573	-	-	-	20,000	20,000
6006 Returned Check Fees	-	420	-	35	-	-	-	-	-
<u>6008 Administrative Service Fees</u>	1,088,200	824,883	877,000	652,992	975,000	-	-	-	975,000
<u>6009 Interest Income</u>	8,000	17,580	12,000	12,377	90,000	-	-	-	90,000
6901 Program Income	-	55,505	-	-	-	-	-	-	-
6902 Other Income	1,000	38,763	2,000	1,266	-	-	-	-	-
6950 Miscellaneous Income	14,000	6,774	5,000	820	-	-	-	-	-
<b>Total Revenues</b>	<b>1,961,200</b>	<b>1,747,937</b>	<b>1,728,882</b>	<b>1,274,950</b>	<b>1,065,000</b>	<b>-</b>	<b>-</b>	<b>738,000</b>	<b>1,803,000</b>
<b>Expenditures</b>									
<u>8005 Administration Fees</u>	450,000	450,000	450,000	375,500	-	-	-	576,000	576,000
<u>8010 Advertising</u>	1,000	15,605	5,000	30,304	20,000	-	-	-	20,000
<u>8025 Audit and Tax Preparation Fees</u>	32,000	40,996	40,000	13,481	31,600	-	-	-	31,600
<u>8035 Board Meeting Expense</u>	2,500	3,054	3,500	1,338	-	3,000	-	-	3,000
8065 Cash Over/Short	-	1	-	(3)	-	-	-	-	-
8072 Community Relations	-	-	1,500	-	-	-	-	-	-
<u>8075 Computer Costs</u>	-	2,857	13,300	2,151	20,000	2,500	-	-	22,500
8076 Conference	-	1,594	1,000	3,686	-	-	-	-	-
<u>8077 Conference Expense</u>	-	1,307	1,500	5,688	6,500	-	-	-	6,500
<u>8079 Contracted Services</u>	5,500	146,687	80,000	171,915	410,000	-	-	-	410,000
8081 Contracted Services	-	-	52,000	-	-	-	-	-	-
8103 Taxes and Licenses	300	453	2,500	45	-	-	-	-	-
<u>8115 Depreciation</u>	50,000	51,842	46,300	36,991	50,000	-	-	-	50,000
8130 Dues and Subscriptions	5,000	1,387	1,300	8,546	-	-	-	-	-
8161 Equipment < \$5000	-	-	-	2,324	-	-	-	-	-
8170 Fees and Service Charges	70,000	38,870	121,300	25,261	-	-	-	-	-
<u>8171 Other Fees</u>	10,000	4,537	9,000	7,470	8,600	-	-	-	8,600
8173 Background Screening	-	564	1,000	391	-	-	-	-	-
8174 LiveScan	-	72	100	-	-	-	-	-	-
8175 Program/Meeting Expense	-	27	-	421	-	-	-	-	-
<u>8183 Fringe Benefits - Ret. Health</u>	105,000	132,508	-	61,000	45,900	-	-	-	45,900
8184 Fringe Benefits - COBRA	-	3,139	-	391	-	-	-	-	-

**CALIFORNIA STATE UNIVERSITY, DOMINGUEZ HILLS FOUNDATION**  
**2019/20 FISCAL YEAR BUDGET**  
**ADMINISTRATION SUMMARY**

	<u>FY 18 Budget</u>	<u>FY 18 Actual</u>	<u>FY 19 Budget</u>	<u>FY 19 Actual</u>	<u>FY 20 Budget</u>				
	TOTAL	TOTAL	TOTAL	TOTAL	Central Office 1101	Exec. Director 1104	OPEB 1106	Post-Award 1107	TOTAL
<b>8185 Fringe Benefits - FICA</b>	78,326	67,819	-	76,457	90,041	16,830	-	12,087	118,958
<b>8186 Fringe Benefits - Dental</b>	24,742	9,519	-	11,087	11,000	3,404	-	1,200	15,604
<b>8187 Fringe Benefits - Health</b>	249,361	117,783	-	102,974	115,000	15,000	-	6,600	136,600
<b>8188 Fringe Benefits - Retirement</b>	102,741	43,606	-	52,214	49,000	18,480	-	9,700	77,180
<b>8189 Fringe Benefits - Vision</b>	3,366	1,472	-	1,603	1,500	451	-	-	1,951
<b>8190 Fringe Benefits - Workers Comp</b>	18,075	14,122	-	7,901	7,200	1,100	-	900	9,200
<b>8191 Fringe Benefits - Life Ins.</b>	12,165	3,872	-	2,977	2,400	2,310	-	-	4,710
<b>8192 Fringe Benefits - SUI</b>	18,075	14,122	-	10,327	8,700	3,300	-	1,400	13,400
8193 FUTA Expense	-	-	-	-	-	-	-	-	-
<b>8194 Post Retirement Health Benefit</b>	225,000	(654,829)	278,200	16,244	15,500	-	-	3,200	18,700
<b>8195 Tuition Reimbursement</b>	-	6,385	23,000	4,821	5,500	-	-	-	5,500
8261 Income Tax - State	-	16,558	-	644	-	-	-	-	-
8266 Indirect Costs	-	63,413	-	-	-	-	-	-	-
<b>8270 Insurance Expense</b>	45,000	72,810	50,000	103,423	95,000	-	-	-	95,000
<b>8360 Legal Fees</b>	5,000	34,413	35,000	30,075	35,000	-	-	-	35,000
<b>8380 Maintenance Contracts</b>	90,000	99,160	100,000	95,865	100,000	-	-	-	100,000
8388 Mileage Expense	-	2	-	-	-	-	-	-	-
8390 Miscellaneous Expense	1,000	460	-	-	-	-	-	-	-
8450 Other Expense	-	29	-	25,278	-	-	-	-	-
<b>8480 Postage</b>	4,000	5,112	5,000	3,815	4,300	-	-	-	4,300
<b>8486 Printing Expense</b>	8,000	11,554	9,000	10,829	11,800	-	-	600	12,400
8490 Prior FY Expense	-	-	-	8,921	-	-	-	-	-
8497 Community Relations	3,500	(36)	-	1,333	-	-	-	-	-
8500 Supplies	-	19	-	462	-	-	-	-	-
8545 Repairs and Maintenance	500	94	-	-	-	-	-	-	-
8551 Salaries - Staff	-	(250)	-	2,698	-	-	-	-	-
8553 Salaries - Student Association	-	152	-	-	-	-	-	-	-
8554 Salaries - Student Assistants	-	(22)	-	-	-	-	-	-	-
8555 Salaries - Faculty (AY)	-	(342)	-	-	-	-	-	-	-
8556 Salaries - Project Director	-	(81)	-	-	-	-	-	-	-
8560 Salaries - Other	-	(4)	-	-	-	-	-	-	-
<b>8561 Salaries - Staff</b>	1,262,492	771,914	1,667,520	982,168	1,177,000	220,000	-	158,000	1,555,000
8563 Salaries - Certified Teacher	-	(4)	-	-	-	-	-	-	-
8564 Salaries - Certified Director	-	(9)	-	-	-	-	-	-	-
8566 Salaries - Class Maintenance	-	(14)	-	-	-	-	-	-	-
8567 Salaries - Class	-	(0)	-	-	-	-	-	-	-

**CALIFORNIA STATE UNIVERSITY, DOMINGUEZ HILLS FOUNDATION**  
**2019/20 FISCAL YEAR BUDGET**  
**ADMINISTRATION SUMMARY**

	<b>FY 18 Budget</b>	<b>FY 18 Actual</b>	<b>FY 19 Budget</b>	<b>FY 19 Actual</b>	<b>FY 20 Budget</b>				
	<b>TOTAL</b>	<b>TOTAL</b>	<b>TOTAL</b>	<b>TOTAL</b>	<b>Central Office 1101</b>	<b>Exec. Director 1104</b>	<b>OPEB 1106</b>	<b>Post-Award 1107</b>	<b>TOTAL</b>
<i>8569 Salaries - Consultants</i>	-	(13)	-	-	-	-	-	-	-
<i>8572 Special Events Expense</i>	-	330	500	459	-	-	-	-	-
<i>8574 Software</i>	-	-	-	64	-	-	-	-	-
<b>8585 Supplies - Office</b>	<b>17,500</b>	<b>16,095</b>	<b>18,000</b>	<b>12,152</b>	<b>12,900</b>	-	-	<b>800</b>	<b>13,700</b>
<i>8589 Supplies and Equipment</i>	8,500	-	-	394	-	-	-	-	-
<b>8591 Telephone Expense</b>	<b>9,500</b>	<b>9,303</b>	<b>10,500</b>	<b>9,700</b>	<b>8,500</b>	-	-	<b>700</b>	<b>9,200</b>
<i>8592 Training Expense</i>	2,500	427	700	-	-	-	-	-	-
<b>8595 Travel - Domestic</b>	<b>14,500</b>	<b>7,184</b>	<b>8,700</b>	<b>4,025</b>	<b>1,500</b>	-	-	<b>3,100</b>	<b>4,600</b>
<b>8625 Utilities Expense</b>	<b>16,000</b>	<b>8,129</b>	<b>14,000</b>	<b>7,000</b>	<b>6,900</b>	-	-	-	<b>6,900</b>
<b>Total Expenditures</b>	<b>2,951,143</b>	<b>1,635,749</b>	<b>3,049,420</b>	<b>2,332,811</b>	<b>2,351,341</b>	<b>286,375</b>	-	<b>774,287</b>	<b>3,412,002</b>
<b>Net Revenue (Expenditure)</b>	<b>(989,943)</b>	<b>112,187</b>	<b>(1,320,538)</b>	<b>(1,057,861)</b>	<b>(1,286,341)</b>	<b>(286,375)</b>	-	<b>(36,287)</b>	<b>(1,609,002)</b>

Department to be marked inactive for upcoming FY.



# Commercial Services Summary



CALIFORNIA STATE UNIVERSITY, DOMINGUEZ HILLS FOUNDATION  
2019/20 FISCAL YEAR BUDGET  
COMMERCIAL ENTERPRISES SUMMARY

	FY 18 Budget	FY 18 Actual	FY 19 Budget	FY 19 Actual	FY 20 Budget												
	TOTAL	TOTAL	TOTAL	TOTAL	President 1105	Bookstore 4200	LiveScan 4202	Wells Fargo 4204	Infant / Todd 4448	Comm. Film 4800	Dignity Health 4801	Dignity Park 4355	Cell Tower 4802	Garden View 4803	Just Push 4804	Warehouse 4805	TOTAL
<b>Revenues</b>																	
<b>6011 Commissions - Bookstore</b>	625,000	467,153	520,000	461,627	-	546,000	-	-	-	-	-	-	-	-	-	-	546,000
<b>6111 Commercial Filming Income</b>	84,000	147,724	80,000	60,660	-	-	-	-	-	80,000	-	-	-	-	-	-	80,000
<b>6113 Stubhub Center Rent</b>	1,500,000	1,055,184	1,119,200	733,091	-	-	-	-	-	-	1,100,000	-	-	-	-	-	1,100,000
6116 Parking Fees	-	-	-	466,888	-	-	-	-	-	-	-	-	-	-	-	-	-
<b>6210 Rental Income</b>	153,919	159,906	89,906	68,597	-	-	-	14,016	-	-	-	-	-	-	-	75,900	89,916
<b>6901 Program Income</b>	-	413,266	355,000	134,694	-	-	-	-	140,000	-	-	-	-	-	-	-	140,000
<b>6902 Other Income</b>	203,000	206,339	183,000	122,381	-	-	-	-	-	-	-	165,000	-	-	18,000	-	183,000
6904 Gain/Loss on Sale of Assets	-	-	-	512,977	-	-	-	-	-	-	-	-	-	-	-	-	-
<b>6907 LiveScan Fees</b>	-	37,700	123,000	82,587	-	-	111,000	-	-	-	-	-	-	-	-	-	111,000
<b>Total Revenues</b>	<b>2,565,919</b>	<b>2,487,271</b>	<b>2,470,106</b>	<b>2,643,502</b>	-	<b>546,000</b>	<b>111,000</b>	<b>14,016</b>	<b>140,000</b>	<b>80,000</b>	<b>1,100,000</b>	-	<b>165,000</b>	-	<b>18,000</b>	<b>75,900</b>	<b>2,249,916</b>
<b>Expenditures</b>																	
7000 Cost of Sales	-	17,707	27,213	-	-	-	-	-	-	-	-	-	-	-	-	-	-
8005 Administration Fees	255,789	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
8010 Advertising	-	316	350	-	-	-	-	-	-	-	-	-	-	-	-	-	-
8031 Bad Debt Expense	-	800	18,500	19,432	-	-	-	-	-	-	-	-	-	-	-	-	-
8065 Cash Over/Short	-	(22)	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
8070 Commissions	-	-	-	34,100	-	-	-	-	-	-	-	-	-	-	-	-	-
8072 Community Relations	-	465,005	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
8075 Computer Costs	-	129	260	-	-	-	-	-	-	-	-	-	-	-	-	-	-
8077 Conference Expense	-	595	500	10	-	-	-	-	-	-	-	-	-	-	-	-	-
<b>8079 Contracted Services</b>	<b>11,000</b>	<b>147,784</b>	<b>90,000</b>	<b>71,598</b>	-	-	72,200	-	-	8,000	-	-	-	-	-	-	80,200
8103 Taxes and Licenses	10,100	-	-	150	-	-	-	-	-	-	-	-	-	-	-	-	-
8115 Depreciation	14,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
8130 Dues and Subscriptions	-	112	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
8152 Pest Control	250	-	-	2,965	-	-	-	-	-	-	-	-	-	-	-	-	-
8161 Equipment < \$5000	-	2,703	3,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-
<b>8170 Fees and Service Charges</b>	<b>-</b>	<b>10,805</b>	<b>6,500</b>	<b>9,792</b>	-	-	2,200	-	-	-	-	-	-	-	-	-	2,200
8171 Other Fees	9,500	-	-	461	-	-	-	-	-	-	-	-	-	-	-	-	-
8173 Background Screening	-	137	-	610	-	-	-	-	-	-	-	-	-	-	-	-	-
<b>8174 LiveScan</b>	<b>-</b>	<b>1,619</b>	<b>1,500</b>	<b>823</b>	-	-	-	-	800	-	-	-	-	-	-	-	800
8175 Program/Meeting Expense	-	77	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
<b>8185 Fringe Benefits - FICA</b>	<b>9,587</b>	<b>20,031</b>	<b>-</b>	<b>7,636</b>	-	-	2,486	-	7,153	-	-	-	-	-	-	-	9,639
<b>8186 Fringe Benefits - Dental</b>	<b>1,407</b>	<b>2,611</b>	<b>-</b>	<b>329</b>	-	-	-	-	220	-	-	-	-	-	-	-	220
<b>8187 Fringe Benefits - Health</b>	<b>30,526</b>	<b>33,571</b>	<b>-</b>	<b>7,949</b>	-	-	-	-	7,800	-	-	-	-	-	-	-	7,800
<b>8188 Fringe Benefits - Retirement</b>	<b>11,940</b>	<b>10,878</b>	<b>-</b>	<b>2,699</b>	-	-	-	-	1,200	-	-	-	-	-	-	-	1,200
8189 Fringe Benefits - Vision	406	356	-	49	-	-	-	-	-	-	-	-	-	-	-	-	-
<b>8190 Fringe Benefits - Workers Comp</b>	<b>1,380</b>	<b>4,055</b>	<b>-</b>	<b>1,108</b>	-	-	-	-	1,000	-	-	-	-	-	-	-	1,000
8191 Fringe Benefits - Life Ins.	870	958	-	61	-	-	-	-	-	-	-	-	-	-	-	-	-
<b>8192 Fringe Benefits - SU1</b>	<b>1,897</b>	<b>4,070</b>	<b>-</b>	<b>1,001</b>	-	-	400	-	800	-	-	-	-	-	-	-	1,200
8193 FUTA Expense	-	-	-	6	-	-	-	-	-	-	-	-	-	-	-	-	-
8194 Post Retirement Health Benefit	11,516	11,612	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
8270 Insurance Expense	9,000	12,735	10,700	-	-	-	-	-	-	-	-	-	-	-	-	-	-
8275 Interest	-	-	-	885	-	-	-	-	-	-	-	-	-	-	-	-	-
8380 Maintenance Contracts	-	869	1,600	241	-	-	-	-	-	-	-	-	-	-	-	-	-
8450 Other Expense	-	81	22,500	-	-	-	-	-	-	-	-	-	-	-	-	-	-
8460 Permits	-	4,282	4,200	-	-	-	-	-	-	-	-	-	-	-	-	-	-
8480 Postage	-	37	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
<b>8486 Printing Expense</b>	<b>-</b>	<b>2,575</b>	<b>2,500</b>	<b>1,036</b>	-	-	-	-	900	-	-	-	-	-	-	-	900
<b>8497 Community Relations</b>	<b>20,000</b>	<b>17,592</b>	<b>18,000</b>	<b>9,975</b>	-	-	-	-	-	20,000	-	-	-	-	-	-	20,000
8500 Supplies	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-

CALIFORNIA STATE UNIVERSITY, DOMINGUEZ HILLS FOUNDATION  
2019/20 FISCAL YEAR BUDGET  
COMMERCIAL ENTERPRISES SUMMARY

	FY 18 Budget	FY 18 Actual	FY 19 Budget	FY 19 Actual	FY 20 Budget													
					President 1105	Bookstore 4200	LiveScan 4202	Wells Fargo 4204	Infant / Todd 4448	Comm. Film 4800	Dignity Health 4801	Dignity Park 4355	Cell Tower 4802	Garden View 4803	Just Push 4804	Warehouse 4805	TOTAL	
<b>8540 Rental Expense</b>	113,004	118,145	110,000	100,969	-	109,200	-	8,004	-	-	20,000	-	-	-	-	-	-	137,204
<b>8545 Repairs and Maintenance</b>	2,500	5,264	2,500	722	-	-	-	-	300	-	-	-	-	-	-	-	-	300
8553 Salaries - Student Association	-	159	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
<b>8561 Salaries - Staff</b>	157,177	285,431	314,274	109,669	-	-	32,500	-	93,500	-	-	-	-	-	-	-	-	126,000
8572 Special Events Expense	-	1,219	1,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
8573 Scholarships	-	5,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
<b>8585 Supplies - Office</b>	-	10,240	5,950	4,216	-	-	-	-	4,800	-	-	-	-	-	-	-	-	4,800
8589 Supplies and Equipment	-	66	1,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
<b>8591 Telephone Expense</b>	-	1,031	1,100	1,307	-	-	-	-	1,200	-	-	-	-	-	-	-	-	1,200
8595 Travel - Domestic	-	299	1,300	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
<b>8625 Utilities Expense</b>	28,800	42,721	41,800	31,553	-	21,500	-	-	10,800	-	-	-	-	-	-	-	-	32,300
<b>Total Expenditures</b>	<b>700,649</b>	<b>1,243,655</b>	<b>686,247</b>	<b>421,353</b>	-	<b>130,700</b>	<b>109,786</b>	<b>8,004</b>	<b>130,473</b>	<b>28,000</b>	<b>20,000</b>	-	-	-	-	-	-	<b>426,963</b>
<b>Net Revenue (Expenditure)</b>	<b>1,865,270</b>	<b>1,243,616</b>	<b>1,783,859</b>	<b>2,222,149</b>	-	<b>415,300</b>	<b>1,214</b>	<b>6,012</b>	<b>9,527</b>	<b>52,000</b>	<b>1,080,000</b>	-	<b>165,000</b>	-	<b>18,000</b>	<b>75,900</b>	-	<b>1,822,953</b>

Department to be marked inactive for upcoming FY.

# Dining - Tenant Summary



**CALIFORNIA STATE UNIVERSITY, DOMINGUEZ HILLS FOUNDATION**  
**2019/20 FISCAL YEAR BUDGET**  
**DINING SERVICES SUMMARY [TENANT]**

	<u>FY 18 Budget</u>	<u>FY 18 Actual</u>	<u>FY 19 Budget</u>	<u>FY 19 Actual</u>	<u>FY 20 Budget</u>							
	<u>TOTAL</u>	<u>TOTAL</u>	<u>TOTAL</u>	<u>TOTAL</u>	<u>Taco Bell 4320</u>	<u>Starbucks 4321</u>	<u>Subway 4330</u>	<u>Jamba 4332</u>	<u>Panda 4335</u>	<u>Johnnie's 4338</u>	<u>Green Olive 4445</u>	<u>TOTAL</u>
<b>Revenues</b>												
6013 Commissions - Vending	-	-	-	-	-	-	-	-	-	-	-	-
6120 Food Service - Catering Revenue	-	-	-	-	-	-	-	-	-	-	-	-
<b>6209 Commission Income - Dining</b>	<b>216,870</b>	<b>202,012</b>	<b>205,258</b>	<b>66,664</b>	<b>41,800</b>	-	<b>66,000</b>	-	<b>60,000</b>	-	<b>60,000</b>	<b>227,800</b>
6402 Sales	-	-	<b>153,125</b>	-	-	-	-	-	-	-	-	-
6902 Other Income	-	<b>183</b>	-	<b>26,599</b>	-	-	-	-	-	-	-	-
<b>Total Revenues</b>	<b>216,870</b>	<b>202,195</b>	<b>358,383</b>	<b>93,263</b>	<b>41,800</b>	-	<b>66,000</b>	-	<b>60,000</b>	-	<b>60,000</b>	<b>227,800</b>
<b>Expenditures</b>												
7000 Cost of Sales	-	-	<b>45,938</b>	-	-	-	-	-	-	-	-	-
8005 Administration Fees	<b>21,687</b>	<b>(646)</b>	-	-	-	-	-	-	-	-	-	-
8010 Advertising	-	-	-	-	-	-	-	-	-	-	-	-
8011 Tickets for Resale	<b>5,900</b>	<b>1,215</b>	-	-	-	-	-	-	-	-	-	-
8031 Bad Debt Expense	-	<b>866</b>	-	-	-	-	-	-	-	-	-	-
8065 Cash Over/Short	-	-	-	-	-	-	-	-	-	-	-	-
8070 Commissions	-	<b>13,180</b>	-	<b>12,619</b>	-	-	-	-	-	-	-	-
8075 Computer Costs	-	-	<b>260</b>	-	-	-	-	-	-	-	-	-
8079 Contracted Services	-	<b>2,439</b>	-	<b>10,904</b>	-	-	-	-	-	-	-	-
8103 Taxes and Licenses	-	-	-	-	-	-	-	-	-	-	-	-
8115 Depreciation	-	-	<b>3,000</b>	-	-	-	-	-	-	-	-	-
8130 Dues and Subscriptions	-	-	-	-	-	-	-	-	-	-	-	-
8152 Pest Control	-	<b>3,247</b>	<b>3,000</b>	<b>1,876</b>	-	-	-	-	-	-	-	-
8160 Equipment > \$5000	-	-	-	-	-	-	-	-	-	-	-	-
8161 Equipment < \$5000	-	-	-	-	-	-	-	-	-	-	-	-
8162 Equipment - Software	-	-	-	-	-	-	-	-	-	-	-	-
8163 Expendable Equipment Expense	-	-	-	-	-	-	-	-	-	-	-	-
8170 Fees and Service Charges	-	-	-	-	-	-	-	-	-	-	-	-
8171 Other Fees	-	-	-	-	-	-	-	-	-	-	-	-
8173 Background Screening	-	-	-	-	-	-	-	-	-	-	-	-
8174 LiveScan	-	-	-	-	-	-	-	-	-	-	-	-
8185 Fringe Benefits - FICA	-	<b>3,630</b>	-	<b>1,593</b>	-	-	-	-	-	-	-	-
8186 Fringe Benefits - Dental	-	<b>615</b>	-	<b>196</b>	-	-	-	-	-	-	-	-
8187 Fringe Benefits - Health	-	<b>7,984</b>	-	<b>2,095</b>	-	-	-	-	-	-	-	-
8188 Fringe Benefits - Retirement	-	<b>2,926</b>	-	<b>310</b>	-	-	-	-	-	-	-	-
8189 Fringe Benefits - Vision	-	<b>85</b>	-	<b>32</b>	-	-	-	-	-	-	-	-
8190 Fringe Benefits - Workers Comp	-	<b>738</b>	-	<b>92</b>	-	-	-	-	-	-	-	-
8191 Fringe Benefits - Life Ins.	-	<b>265</b>	-	<b>36</b>	-	-	-	-	-	-	-	-
8192 Fringe Benefits - SUI	-	<b>738</b>	-	<b>122</b>	-	-	-	-	-	-	-	-
8193 FUTA Expense	-	-	-	-	-	-	-	-	-	-	-	-
8194 Post Retirement Health Benefit	-	<b>3,685</b>	-	-	-	-	-	-	-	-	-	-

**CALIFORNIA STATE UNIVERSITY, DOMINGUEZ HILLS FOUNDATION**  
**2019/20 FISCAL YEAR BUDGET**  
**DINING SERVICES SUMMARY [TENANT]**

	FY 18 Budget	FY 18 Actual	FY 19 Budget	FY 19 Actual	FY 20 Budget							
					Taco Bell 4320	Starbucks 4321	Subway 4330	Jamba 4332	Panda 4335	Johnnie's 4338	Green Olive 4445	TOTAL
	TOTAL	TOTAL	TOTAL	TOTAL								
8270 Insurance Expense	-	-	-	-	-	-	-	-	-	-	-	-
8361 Linen	-	-	-	-	-	-	-	-	-	-	-	-
8362 Laundry	-	319	-	-	-	-	-	-	-	-	-	-
<b>8380 Maintenance Contracts</b>	<b>4,100</b>	<b>(363)</b>	<b>1,600</b>	<b>2,297</b>	<b>1,500</b>	-	<b>1,500</b>	-	<b>1,600</b>	-	-	<b>4,600</b>
8450 Other Expense	-	-	1,000	-	-	-	-	-	-	-	-	-
8460 Permits	-	-	-	-	-	-	-	-	-	-	-	-
8480 Postage	-	-	-	-	-	-	-	-	-	-	-	-
8486 Printing Expense	-	-	-	-	-	-	-	-	-	-	-	-
8497 Community Relations	-	-	-	-	-	-	-	-	-	-	-	-
8500 Supplies	-	-	-	-	-	-	-	-	-	-	-	-
<b>8540 Rental Expense</b>	<b>26,450</b>	<b>14,817</b>	<b>25,500</b>	<b>(0)</b>	<b>8,360</b>	-	<b>13,200</b>	-	<b>12,000</b>	-	-	<b>33,560</b>
<b>8545 Repairs and Maintenance</b>	<b>-</b>	<b>1,835</b>	<b>4,300</b>	<b>3,980</b>	<b>1,700</b>	-	<b>-</b>	-	<b>2,000</b>	-	-	<b>3,700</b>
8553 Salaries - Student Association	-	-	-	-	-	-	-	-	-	-	-	-
8561 Salaries - Staff	-	83,453	165,107	21,110	-	-	-	-	-	-	-	-
8573 Scholarships	-	-	-	-	-	-	-	-	-	-	-	-
8585 Supplies - Office	300	34	-	-	-	-	-	-	-	-	-	-
8588 Supplies - Other	-	-	-	-	-	-	-	-	-	-	-	-
8591 Telephone Expense	-	-	-	-	-	-	-	-	-	-	-	-
8592 Training Expense	-	-	-	-	-	-	-	-	-	-	-	-
8595 Travel - Domestic	-	-	-	-	-	-	-	-	-	-	-	-
8624 Uniforms	-	-	-	-	-	-	-	-	-	-	-	-
<b>8625 Utilities Expense</b>	<b>30,000</b>	<b>40,252</b>	<b>31,500</b>	<b>31,329</b>	<b>11,700</b>	-	<b>12,000</b>	-	<b>12,000</b>	-	<b>8,000</b>	<b>43,700</b>
8692 Workshop Expense	-	-	-	-	-	-	-	-	-	-	-	-
<b>Total Expenditures</b>	<b>88,437</b>	<b>181,314</b>	<b>281,205</b>	<b>88,593</b>	<b>23,260</b>	-	<b>26,700</b>	-	<b>27,600</b>	-	<b>8,000</b>	<b>85,560</b>
<b>Net Revenue (Expenditure)</b>	<b>128,433</b>	<b>20,881</b>	<b>77,178</b>	<b>4,671</b>	<b>18,540</b>	-	<b>39,300</b>	-	<b>32,400</b>	-	<b>52,000</b>	<b>142,240</b>
<i>Net Revenue %</i>	<i>59%</i>	<i>10%</i>	<i>22%</i>	<i>5%</i>	<i>44%</i>	<i>0%</i>	<i>60%</i>	<i>0%</i>	<i>54%</i>	<i>0%</i>	<i>87%</i>	<i>62%</i>

Department to be marked inactive for upcoming FY.

# Dining – Central Kitchen Summary



**CALIFORNIA STATE UNIVERSITY, DOMINGUEZ HILLS FOUNDATION**  
**2019/20 FISCAL YEAR BUDGET**  
**DINING SERVICES SUMMARY [CENTRAL KITCHEN]**

	<u>FY 18 Budget</u>	<u>FY 18 Actual</u>	<u>FY 19 Budget</u>	<u>FY 19 Actual</u>	<u>FY 20 Budget</u>					
	<u>TOTAL</u>	<u>TOTAL</u>	<u>TOTAL</u>	<u>TOTAL</u>	<u>Catering 4315</u>	<u>Toro 4540</u>	<u>DH Sports 4720</u>	<u>1910 4750</u>	<u>Central Kitchen XXXX</u>	<u>TOTAL</u>
<b>Revenues</b>										
6013 Commissions - Vending	-	-	-	-	-	-	-	-	-	-
<b>6120 Food Service - Catering Revenue</b>	-	<b>870,044</b>	<b>902,000</b>	<b>732,064</b>	840,000	-	-	-	-	<b>840,000</b>
6209 Commission Income - Dining	-	-	-	-	-	-	-	-	-	-
<b>6402 Sales</b>	<b>1,489,710</b>	<b>541,242</b>	<b>602,000</b>	<b>582,415</b>	-	227,000	280,000	72,000	-	<b>579,000</b>
6902 Other Income	18,200	540	70,600	196	-	-	-	-	-	-
<b>Total Revenues</b>	<b>1,507,910</b>	<b>1,411,825</b>	<b>1,574,600</b>	<b>1,314,674</b>	<b>840,000</b>	<b>227,000</b>	<b>280,000</b>	<b>72,000</b>	-	<b>1,419,000</b>
<b>Expenditures</b>										
<b>7000 Cost of Sales</b>	<b>484,051</b>	<b>501,462</b>	<b>494,000</b>	<b>565,256</b>	285,600	79,450	106,400	27,360	-	<b>498,810</b>
8005 Administration Fees	42,000	-	-	-	-	-	-	-	-	-
8010 Advertising	400	-	-	1,530	-	-	-	-	-	-
<b>8011 Tickets for Resale</b>	<b>17,700</b>	<b>29,428</b>	<b>25,000</b>	<b>20,904</b>	-	-	-	-	24,000	<b>24,000</b>
8031 Bad Debt Expense	-	-	-	-	-	-	-	-	-	-
8065 Cash Over/Short	775	(204)	-	-	-	-	-	-	-	-
8070 Commissions	1,400	51	-	-	-	-	-	-	-	-
8075 Computer Costs	750	-	1,980	-	-	-	-	-	-	-
<b>8079 Contracted Services</b>	<b>8,200</b>	<b>1,350</b>	<b>1,000</b>	<b>3,083</b>	-	-	-	-	4,000	<b>4,000</b>
8103 Taxes and Licenses	-	-	-	85	-	-	-	-	-	-
<b>8115 Depreciation</b>	<b>34,105</b>	<b>15,155</b>	<b>4,000</b>	<b>19,416</b>	-	-	-	-	22,000	<b>22,000</b>
8130 Dues and Subscriptions	425	268	450	534	-	-	-	-	-	-
8152 Pest Control	3,575	3,087	3,550	3,281	-	-	-	-	-	-
8160 Equipment > \$5000	750	4,559	3,700	570	-	-	-	-	-	-
8161 Equipment < \$5000	2,500	2,413	3,400	73	-	-	-	-	-	-
8162 Equipment - Software	2,750	11,182	9,727	8,427	-	-	-	-	-	-
8163 Expendable Equipment Expense	-	319	450	-	-	-	-	-	-	-
<b>8170 Fees and Service Charges</b>	<b>30,110</b>	<b>26,081</b>	<b>27,390</b>	<b>13,535</b>	-	-	-	-	16,000	<b>16,000</b>
8171 Other Fees	3,000	-	-	-	-	-	-	-	-	-
8173 Background Screening	230	579	200	1,309	-	-	-	-	-	-
8174 LiveScan	1,200	-	-	48	-	-	-	-	-	-
<b>8185 Fringe Benefits - FICA</b>	<b>46,183</b>	<b>45,782</b>	-	<b>49,363</b>	-	-	-	-	57,000	<b>57,000</b>
<b>8186 Fringe Benefits - Dental</b>	<b>5,372</b>	<b>7,867</b>	-	<b>7,861</b>	-	-	-	-	9,000	<b>9,000</b>
<b>8187 Fringe Benefits - Health</b>	<b>109,330</b>	<b>107,540</b>	-	<b>91,508</b>	-	-	-	-	105,000	<b>105,000</b>
<b>8188 Fringe Benefits - Retirement</b>	<b>13,397</b>	<b>19,052</b>	-	<b>17,849</b>	-	-	-	-	21,000	<b>21,000</b>
<b>8189 Fringe Benefits - Vision</b>	<b>707</b>	<b>1,077</b>	-	<b>1,014</b>	-	-	-	-	1,000	<b>1,000</b>



**CALIFORNIA STATE UNIVERSITY, DOMINGUEZ HILLS FOUNDATION**  
**2019/20 FISCAL YEAR BUDGET**  
**DINING SERVICES SUMMARY [CENTRAL KITCHEN]**

	<u>FY 18 Budget</u>	<u>FY 18 Actual</u>	<u>FY 19 Budget</u>	<u>FY 19 Actual</u>	<u>FY 20 Budget</u>					
	<u>TOTAL</u>	<u>TOTAL</u>	<u>TOTAL</u>	<u>TOTAL</u>	<u>Catering 4315</u>	<u>Toro 4540</u>	<u>DH Sports 4720</u>	<u>1910 4750</u>	<u>Central Kitchen XXXX</u>	<u>TOTAL</u>
<b>Revenues</b>										
<b>8190 Fringe Benefits - Workers Comp</b>	9,347	9,398	-	16,267	-	-	-	-	19,000	19,000
8191 Fringe Benefits - Life Ins.	1,589	1,781	-	930	-	-	-	-	-	-
<b>8192 Fringe Benefits - SUI</b>	9,347	9,386	-	5,920	-	-	-	-	7,000	7,000
8193 FUTA Expense	-	1,072	-	-	-	-	-	-	-	-
<b>8194 Post Retirement Health Benefit</b>	22,125	27,490	-	5,889	-	-	-	-	7,000	7,000
8270 Insurance Expense	1,700	-	-	-	-	-	-	-	-	-
<b>8361 Linen</b>	15,000	19,797	14,000	12,887	-	-	-	-	15,000	15,000
<b>8362 Laundry</b>	12,300	17,755	16,800	10,243	-	-	-	-	12,000	12,000
<b>8380 Maintenance Contracts</b>	5,300	10,988	9,700	24,676	-	-	-	-	28,000	28,000
8450 Other Expense	800	-	1,600	58	-	-	-	-	-	-
8460 Permits	1,600	4,910	3,500	276	-	-	-	-	-	-
8480 Postage	100	-	-	-	-	-	-	-	-	-
8486 Printing Expense	900	1,335	600	157	-	-	-	-	-	-
8497 Community Relations	1,500	11	-	105	-	-	-	-	-	-
8500 Supplies	-	59	-	-	-	-	-	-	-	-
<b>8540 Rental Expense</b>	11,800	20,694	21,100	14,413	-	-	-	-	17,000	17,000
<b>8545 Repairs and Maintenance</b>	29,500	26,482	28,000	26,234	-	-	-	-	30,000	30,000
8553 Salaries - Student Association	-	-	-	-	-	-	-	-	-	-
<b>8561 Salaries - Staff</b>	542,333	620,493	832,752	653,927	-	-	-	-	741,000	741,000
8573 Scholarships	-	-	-	-	-	-	-	-	-	-
<b>8585 Supplies - Office</b>	5,600	10,673	10,800	7,072	-	-	-	-	8,000	8,000
8588 Supplies - Other	50	-	-	-	-	-	-	-	-	-
<b>8591 Telephone Expense</b>	2,650	3,281	3,750	1,640	-	-	-	-	2,000	2,000
8592 Training Expense	-	566	100	-	-	-	-	-	-	-
8595 Travel - Domestic	300	266	200	150	-	-	-	-	-	-
<b>8624 Uniforms</b>	2,300	630	1,400	2,713	-	-	-	-	3,000	3,000
<b>8625 Utilities Expense</b>	26,200	48,683	46,340	43,863	-	-	-	-	50,000	50,000
8692 Workshop Expense	-	186	-	-	-	-	-	-	-	-
<b>Total Expenditures</b>	<b>1,511,251</b>	<b>1,612,797</b>	<b>1,565,489</b>	<b>1,633,064</b>	<b>285,600</b>	<b>79,450</b>	<b>106,400</b>	<b>27,360</b>	<b>1,198,000</b>	<b>1,696,810</b>
<b>Net Revenue (Expenditure)</b>	<b>(3,341)</b>	<b>(200,972)</b>	<b>9,111</b>	<b>(318,390)</b>	<b>554,400</b>	<b>147,550</b>	<b>173,600</b>	<b>44,640</b>	<b>(1,198,000)</b>	<b>(277,810)</b>
Net Revenue %	0%	-14%	1%	-24%	66%	65%	62%	62%	0%	-20%

# Dining - Internal Summary



**CALIFORNIA STATE UNIVERSITY, DOMINGUEZ HILLS FOUNDATION**  
**2019/20 FISCAL YEAR BUDGET**  
**DINING SERVICES SUMMARY [INTERNAL]**

	<u>FY 18 Budget</u>	<u>FY 18 Actual</u>	<u>FY 19 Budget</u>	<u>FY 19 Actual</u>	<u>FY 20 Budget</u>						<u>TOTAL</u>	
	<u>TOTAL</u>	<u>TOTAL</u>	<u>TOTAL</u>	<u>TOTAL</u>	<u>Vending</u> <u>4400</u>	<u>Grab N Go I</u> <u>4500</u>	<u>Grab N Go II</u> <u>4520</u>	<u>CAMS</u> <u>4600</u>	<u>Grind</u> <u>4700</u>	<u>Green Mtn</u> <u>4770</u>		
<b>Revenues</b>												
<b>6013 Commissions - Vending</b>	105,000	63,037	60,000	110,146	140,000	-	-	-	-	-	-	140,000
6120 Food Service - Catering Revenue	-	-	-	-	-	-	-	-	-	-	-	-
6209 Commission Income - Dining	-	-	-	-	-	-	-	-	-	-	-	-
<b>6402 Sales</b>	1,041,800	1,003,525	921,750	772,220	-	172,000	165,000	113,000	270,000	222,000	-	942,000
6902 Other Income	-	70,000	80,000	7,454	-	-	-	-	-	-	-	-
<b>Total Revenues</b>	<b>1,146,800</b>	<b>1,136,563</b>	<b>1,061,750</b>	<b>889,820</b>	<b>140,000</b>	<b>172,000</b>	<b>165,000</b>	<b>113,000</b>	<b>270,000</b>	<b>222,000</b>	<b>-</b>	<b>1,082,000</b>
<b>Expenditures</b>												
<b>7000 Cost of Sales</b>	454,150	480,886	420,590	391,977	-	98,040	94,050	60,000	94,500	97,680	-	444,270
8005 Administration Fees	40,500	-	400	510	-	-	-	-	-	-	-	-
8010 Advertising	620	572	300	1,607	-	-	-	-	-	4,440	-	4,440
8011 Tickets for Resale	-	-	-	-	-	-	-	-	-	-	-	-
8031 Bad Debt Expense	-	-	-	-	-	-	-	-	-	-	-	-
8065 Cash Over/Short	335	(185)	-	-	-	-	-	-	-	-	-	-
8070 Commissions	7,600	-	-	-	-	-	-	-	-	-	-	-
8075 Computer Costs	-	-	1,040	-	-	-	-	-	-	-	-	-
8079 Contracted Services	3,600	-	1,877	295	-	-	-	-	-	-	-	-
8103 Taxes and Licenses	-	-	-	-	-	-	-	-	-	-	-	-
8115 Depreciation	500	-	5,083	-	-	-	-	-	-	-	-	-
8130 Dues and Subscriptions	255	172	358	341	-	-	-	-	-	-	-	-
8152 Pest Control	850	795	583	870	-	-	-	-	-	-	-	-
8160 Equipment > \$5000	200	959	600	81	-	-	-	-	-	-	-	-
8161 Equipment < \$5000	500	1,287	1,192	27	-	-	-	-	-	-	-	-
8162 Equipment - Software	725	4,631	3,100	406	-	-	-	-	-	-	-	-
8163 Expendable Equipment Expense	-	408	446	-	-	-	-	-	-	-	-	-
<b>8170 Fees and Service Charges</b>	26,500	38,876	32,220	28,439	-	7,000	7,000	-	-	-	-	14,000
8171 Other Fees	650	-	-	-	-	-	-	-	-	-	-	-
8173 Background Screening	150	778	1,000	884	-	-	-	-	-	-	-	-
8174 LiveScan	850	-	-	29	-	-	-	-	-	-	-	-
<b>8185 Fringe Benefits - FICA</b>	22,364	24,033	-	21,569	-	5,585	2,984	2,678	8,874	6,732	-	26,852
8186 Fringe Benefits - Dental	1,209	2,004	-	1,461	-	500	200	200	600	200	-	1,700
<b>8187 Fringe Benefits - Health</b>	15,803	25,894	-	22,002	-	5,700	2,800	2,800	7,800	7,800	-	26,900
<b>8188 Fringe Benefits - Retirement</b>	4,545	6,847	-	6,070	-	1,000	1,000	1,000	-	-	-	3,000
8189 Fringe Benefits - Vision	215	328	-	223	-	-	-	-	-	-	-	-
<b>8190 Fringe Benefits - Workers Comp</b>	4,193	5,038	-	6,426	-	1,000	1,000	2,000	-	-	-	4,000
8191 Fringe Benefits - Life Ins.	372	784	-	193	-	-	-	-	-	-	-	-
<b>8192 Fringe Benefits - SUI</b>	4,193	5,037	-	3,051	-	1,000	-	1,000	-	-	-	2,000

**CALIFORNIA STATE UNIVERSITY, DOMINGUEZ HILLS FOUNDATION**  
**2019/20 FISCAL YEAR BUDGET**  
**DINING SERVICES SUMMARY [INTERNAL]**

	<u>FY 18 Budget</u>	<u>FY 18 Actual</u>	<u>FY 19 Budget</u>	<u>FY 19 Actual</u>	<u>FY 20 Budget</u>						
	<u>TOTAL</u>	<u>TOTAL</u>	<u>TOTAL</u>	<u>TOTAL</u>	<u>Vending 4400</u>	<u>Grab N Go I 4500</u>	<u>Grab N Go II 4520</u>	<u>CAMS 4600</u>	<u>Grind 4700</u>	<u>Green Mtn 4770</u>	<u>TOTAL</u>
8193 FUTA Expense	-	-	-	-	-	-	-	-	-	-	-
8194 Post Retirement Health Benefit	8,253	11,141	-	2,171	-	-	-	-	-	-	-
8270 Insurance Expense	1,800	-	1,000	-	-	-	-	-	-	-	-
8361 Linen	-	-	-	72	-	-	-	-	-	-	-
8362 Laundry	3,900	3,911	2,333	3,807	-	-	-	-	-	-	-
<b>8380 Maintenance Contracts</b>	<b>2,650</b>	<b>3,650</b>	<b>933</b>	<b>20,750</b>	-	4,000	2,000	-	-	-	<b>6,000</b>
8450 Other Expense	-	-	1,385	-	-	-	-	-	-	-	-
8460 Permits	2,500	2,163	-	164	-	-	-	-	-	-	-
8480 Postage	325	12	-	-	-	-	-	-	-	-	-
8486 Printing Expense	750	140	188	-	-	-	-	-	-	-	-
8497 Community Relations	-	16	-	-	-	-	-	-	-	-	-
8500 Supplies	-	-	-	-	-	-	-	-	-	-	-
8540 Rental Expense	5,500	-	-	-	-	-	-	-	-	-	-
8545 Repairs and Maintenance	9,700	8,622	7,200	16,190	-	-	-	-	-	-	-
8553 Salaries - Student Association	31,280	560	-	-	-	-	-	-	-	-	-
<b>8561 Salaries - Staff</b>	<b>216,992</b>	<b>288,247</b>	<b>308,747</b>	<b>264,187</b>	-	73,000	39,000	35,000	116,000	88,000	<b>351,000</b>
8573 Scholarships	-	25,000	-	-	-	-	-	-	-	-	-
8585 Supplies - Office	1,550	4,241	2,583	2,396	-	-	-	-	-	-	-
8588 Supplies - Other	-	-	-	-	-	-	-	-	-	-	-
8591 Telephone Expense	1,400	2,300	1,600	1,430	-	-	-	-	-	-	-
8592 Training Expense	-	183	-	145	-	-	-	-	-	-	-
8595 Travel - Domestic	-	256	-	-	-	-	-	-	-	-	-
8624 Uniforms	1,850	352	617	1,896	-	-	-	-	-	-	-
<b>8625 Utilities Expense</b>	<b>29,300</b>	<b>13,774</b>	<b>35,500</b>	<b>20,183</b>	5,000	4,000	2,000	-	-	-	<b>11,000</b>
8692 Workshop Expense	-	-	-	-	-	-	-	-	-	-	-
<b>Total Expenditures</b>	<b>908,630</b>	<b>963,713</b>	<b>830,875</b>	<b>819,853</b>	<b>5,000</b>	<b>200,825</b>	<b>152,034</b>	<b>104,678</b>	<b>227,774</b>	<b>204,852</b>	<b>895,162</b>
<b>Net Revenue (Expenditure)</b>	<b>238,170</b>	<b>172,850</b>	<b>230,875</b>	<b>69,966</b>	<b>135,000</b>	<b>(28,825)</b>	<b>12,967</b>	<b>8,323</b>	<b>42,226</b>	<b>17,148</b>	<b>186,839</b>
<i>Net Revenue %</i>	21%	15%	22%	8%	96%	-17%	8%	7%	16%	8%	17%