

Please submit to:

DIRECT DEPOSIT/DIRECTPAY AUTHORIZATION

Foundation Use Only						
	Date printed	Foundation Employe	e ID #	Vendor ID#		
EMPLOYEE INFORMA	<u> </u>					
Last	First	M.I.	Campus E-ma	il Address	Phone #	
Address						
Street	City		State	Zip		
BANK ACCOUNT INFORMATION						
BANK ACCOUNT INF	OKMATION					
Account Type:		Bank Name:				
Routing No.	Ac	count No.				
TERMS AND CONDI	TIONS					
I authorize the California Stainstitution indicated above.	-	uez Hills Foundation to in	itiate credit and	d/or debit entries i	nto the account and financ	zial
I understand and agree that	t this enrollment appli	es to all payroll and accour	nts payable trai	nsactions.		
I understand and agree that	t the origination of any	and all ACH transactions	must comply w	ith the applicable	provisions of U.S. law.	
I understand and agree that understand that this cannot				electronic ACH onc	e this form is received and	processed. I
I understand that deposits will be made to the account and financial institution approximately two (2) business days after the processing date described above, and that any delays in this process are outside of the control of the California State University, Dominguez Hills Foundation.						
I understand and agree that receives written notification such manner as to afford th opportunity to act on it.	n from me of its termin	ation (through the submis	sion of this for	n with the "deactiv	vate" selection) in such tim	ne and in
I understand and agree that California State University D Foundation.						
AUTHORIZATION FOR DIRECT PAY AND DIRECT DEPOSIT						
		☐ Activate ☐ I	De-Activate			
		Name a (Drint)				
		Name (Print)				
		Signature	C	ate		

1000 E. Victoria Street, Carson, CA 90747, SCC-2, Room 202

CSUDH Foundation

^{*} Please attach supporting documents from bank, either in the form of a voided check or otherwise. Do not e-mail this form.



DIRECT DEPOSIT/DIRECTPAY AUTHORIZATION

(Do not attach this page when submitting form)

WHERE TO FIND ROUTING AND ACCOUNT NUMBER

The image below shows how to locate your account number and routing number.

The line of numbers and special symbols at the bottom of one of your personal checks contains the information you need to make your direct deposit election.

Routing/Transit Number Your routing/transit number is the nine digit number which appears furthest to the left at the bottom of your personal check.

Account Number Your account number usually appears to the right of the routing-transit number. It can be up to 17 positions in length and contains only digits and possibly hyphens. If the account number printed on your check contains spaces, you don't need to enter the spaces.

Note: Some banks display the check number to the left of the account number. Be sure you don't include the check number as part of the account number.